



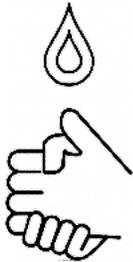
Caring
for Friends™

Sharing food and
friendship since 1974

Keeping the workplace safe!

Encourage your employees to...

Practice good hygiene



- Stop handshaking – use other non-contact methods of greeting
- Clean hands at the door and schedule regular hand washing reminders by email
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning



Be careful with meeting and travel

- Use videoconferencing for meetings when possible
- When not possible, hold meetings in open, well-ventilated spaces
- Consider adjusting or postponing large meetings or gatherings
- Assess the risks of business travel



Handle food carefully

- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene



Stay home if

- They are feeling sick
- They have a sick family member in their home

12271 Townsend Rd, Philadelphia PA 19154 | www.caringforfriends.org | 215-464-2224

*All Caring for Friends guidance is courtesy of the CDC. For more information please visit www.CDC.gov



**Caring
for
Friends™**

Sharing food and
friendship since 1974

Keeping the school safe!

Encourage your faculty, staff, and students to...

Practice good hygiene



- Stop handshaking – use other non-contact methods of greeting
- Clean hands at the door and schedule regular hand washing reminders by email
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning



Be careful with meeting and travel

- Use videoconferencing for meetings when possible
- When not possible, hold meetings in open, well-ventilated spaces
- Consider adjusting or postponing large meetings or gatherings
- Assess the risks of business travel



Handle food carefully

- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene



Stay home if

- They are feeling sick
- They have a sick family member in their home

12271 Townsend Rd, Philadelphia PA 19154 | www.caringforfriends.org | 215-464-2224

*All Caring for Friends guidance is courtesy of the CDC. For more information please visit www.CDC.gov



**Caring
for
Friends™**

Sharing food and
friendship since 1974

Keeping your home safe!

Encourage your family members to...



All households

- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their face and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Households with vulnerable seniors or those with significant underlying conditions



Significant underlying conditions include heart, lung, kidney disease, diabetes and conditions that suppress the immune system

- Have the healthy people in the household conduct themselves as if they were a significant risk to the person with the underlying conditions. For example, wash hands frequently before interacting with the person, such as by feeding or caring for the person
- If possible, provide a protected space for vulnerable household members
- Ensure all utensils and surfaces are cleaned regularly



Household with sick family members

- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

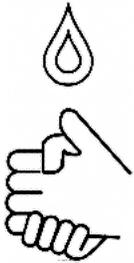


**Caring
for
Friends™**

Sharing food and
friendship since 1974

Keeping commercial establishment safe! Encourage your employees and customers to...

Practice good hygiene



- Stop handshaking – use other non-contact methods of greeting
- Clean hands at the door and schedule regular hand washing reminders by email
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning



Avoid crowding

- Use staggered booking and rescheduling to stagger customer flow
- Use online transactions where possible
- Limit attendance at larger gatherings



For transportation businesses, Uber, taxi

- Keep windows open when possible
- Increase ventilation
- Regularly disinfect surfaces

12271 Townsend Rd, Philadelphia PA 19154 | www.caringforfriends.org | 215-464-2224

*All Caring for Friends guidance is courtesy of the CDC. For more information please visit www.CDC.gov